

Greetings,

I am writing to inform you that your Colorado Concealed Weapons permit will expire soon. You may renew up to 120 days prior to your expiration. In order to renew you must submit the enclosed renewal form, \$50 cash or check payable to the Sheriff's Office, a \$13 certified check or money order payable to Colorado Bureau of Investigation, and a notarized affidavit (enclosed) stating that you are still qualified to possess a permit per the requirements of 18-12-203 (1a-g):

- o A legal resident of the state of Colorado
- o 21 years of age or older
- o Not ineligible to possess a firearm pursuant to section 18-12-108 or federal law
- o Have not been convicted of perjury under section 18-8-503
- o Do not chronically and habitually use alcoholic beverages to the extent that your normal faculties are impaired
- o Not an unlawful user of or addicted to a controlled substance as defined in section 18-18-102 (5)
- o Not subject to a permanent or temporary protection order

If you do not renew by your expiration date, there will be a \$15 late fee added. If you do not renew within 6 months after your expiration, your permit will permanently expire.

You will need to bring the above documents and payments here to the Sheriff's Office headquarters *in person* because we need to take a new photograph for your new permit. We are located at 2501 Midpoint Drive, Ft. Collins. Our office hours are Monday-Friday, 8am-5pm, with the exception of holidays.

Once CBI sends us your Instacheck results, we will mail your new 5-year permit. That process usually takes 2-4 weeks. Please contact Angie Corp, CCW Coordinator, if you have any further questions or concerns at 970-498-5157 or [corpab@larimer.org](mailto:corpab@larimer.org).

Sincerely,

Jim Alderden  
Sheriff